

Minutes of Board of Directors Meeting  
**SUNKATCHERS RV CO-OPERATIVE**  
August 20, 2020

**Call to Order: 2 PM**

**Attendees:** Jake Olfert, Jeff Swanson, Cathy Chadsey, Maureen Walker, Heather Katcher, Denny Phillips, Vicki Machette, Ernie Gavelin.

**Welcome & Remarks** – Jake Olfert offered welcome and opened meeting.

**Approval of Agenda:** as amended.

**Approval of Minutes:**

- July 2020 Board Meeting – M. Walker moved C. Chadsey seconded minutes approved. Carried.
- July 2020 Special Meeting – V. Machett moved, J. Swanson seconded minutes approved. Carried.

**Correspondence**

- Intact Insurance – re: Loss Prevention Officer inspection. No concerns.
- Resignation of M. Walker from current BOD to run for Secretary at AGM.
- Resignation of L. Swanson as Nomination Committee Chairperson effective September 10.

**Financial Statement**

- Cathy Chadsey – Income Statement July 17 to August 19, 2020 was supplied.
- Stale dated cheque to ICBC written off as ICBC insists payment was made.
- Finances are stable but there is another septic cleanout due in fall as well as there will be no reduction in garbage collection this year because of more members staying for the winter.

**Board of Directors Reports**

- Maintenance – J. Swanson – Firehose boxes are ready to be installed. Fence is being repaired behind Clubhouse. Other fences will be repaired at a later date. New road material for pothole filling seems to be working.
- Membership – Vicki Machette – attached.
- Landscaping – Maureen Walker – Issues with mowers & tractor.

**Business Conducted by E-Mail**

- Application for Membership - Candice Czudowski – passed
- Application for Membership – Bruce MacKay – passed.

**OLD BUSINESS**

- **AGM** – \$25,000 fine for disobeying Public Health Order. We must keep attendance under 50 people. Lysol wipes will be supplied to users of Mic. A volunteer will be sought to look after the mic and passing it around. AGM will be held outside behind the Library building. Everyone will be asked to bring their own chair. Registration will be Mon & Tues evening so we can see how many proxy's will be registered. Agenda for AGM was reviewed.

## Minutes of Board Meeting – August 20, 2020

### NEW BUSINESS:

- **Contaminated Recycling** – C. Chadsey – we will not be charged for our first contamination but we may be charged for the second. Plastic bags of any nature are not allowed in the recycling bin. No blue bags. Fine is \$14 per yard fine - \$155 per bin. Current bins will be removed and lockable bins will be provided. We will then have keys cut for our members. Wood, metal, Styrofoam, is not to be dumped in the regular garbage. Members are responsible for disposal to the dump themselves. No shredded paper in the recycling.
- **Webpage Renewal** – V. Matchett / H. Katcher – Web server annual fee is coming up for renewal Aug. 22 - \$49.50 US. Another renewal for the domain name will be coming due in April. **H. Katcher moved that we renew the web page server for another year – not to exceed \$75 CAD. J. Swanson seconded. Carried.**
- **Locking of Office Bathroom Door** – C. Chadsey – because of instances of strangers in the park, possible staying overnight, the office bathroom will be locked. V. Matchett will explain to Sunshine Club who originally asked that the bathroom be unlocked.
- **Irrigation** – Grassy Area in Accretion. - M. Walker – explained the request by the members living along the bank to the accretion area to have irrigation installed to this area. They have been running hoses from their own homes to this area but it is causing problems. The project will not exceed \$1000. This would be 5 standpipes which regular hoses can be attached with check valves. **J. Swanson moved that we spend a maximum of \$1000 providing they will be in charge of the project themselves. Motion 7 will be removed from the AGM voting. M. Walker seconded. Carried.**
- **Hydro** – if members complain about problems with the breakers in the electrical building Hydro is now charging approx. \$350 to come out and exchange the breaker. After the park resets the breaker, if it continues, each member will be responsible for contacting Hydro to request the breaker replacement. The park can't make those calls any longer.
- **Sewer** – Ministry of Environment was in the Park August 18 to inspect the Park. Our current permit is from 2017. The new inspections are "to the letter of the permit". The only clause we are in non-compliance with is 3.4 with regards to two ground water monitoring wells and sampling from those wells every 6 months. After we receive their written report we should be asking for an amendment to our current permit with regards to 3.4 asking for it's removal from our permit. Cost to dig these two wells could cost us \$30,000. Previously Interior Health did not require ground water wells.
- **Request from Lot #110** – Share Certificate amendment – from Don & Barb Gedlaman to Barb Gedlaman & Michele Lynn Jorgenson. Information sheet has been provided. V. Matchett moved and D. Phillips seconded. Carried.
- **Request for Water Sampling and Snow Removal.** R. Phillips has volunteered to take over water sampling from R. Coles. Need one more volunteer for water sampling. A volunteer is also needed to look after the recycling area. An announcement will be made at the AGM.
- **John Deer Lawn Tractor** – E. Gavelin spoke on the replacement of the John Deer Lawn Tractor. The large mower will cut most areas but there are other areas where the smaller tractor is required. J. Olfert commented that some of the areas that are tight they could be addressed by re-landscaping.

### Requests, Complaints, Concerns

- M. Laycock voiced the opinion that there shouldn't be any concerns about attendance at the AGM as there is always some who don't attend.

Next Regular Board Meeting to be held – September 17, 2020. 2 PM

Motion for Adjournment – M. Walker moved meeting be adjourned. 3:24 PM